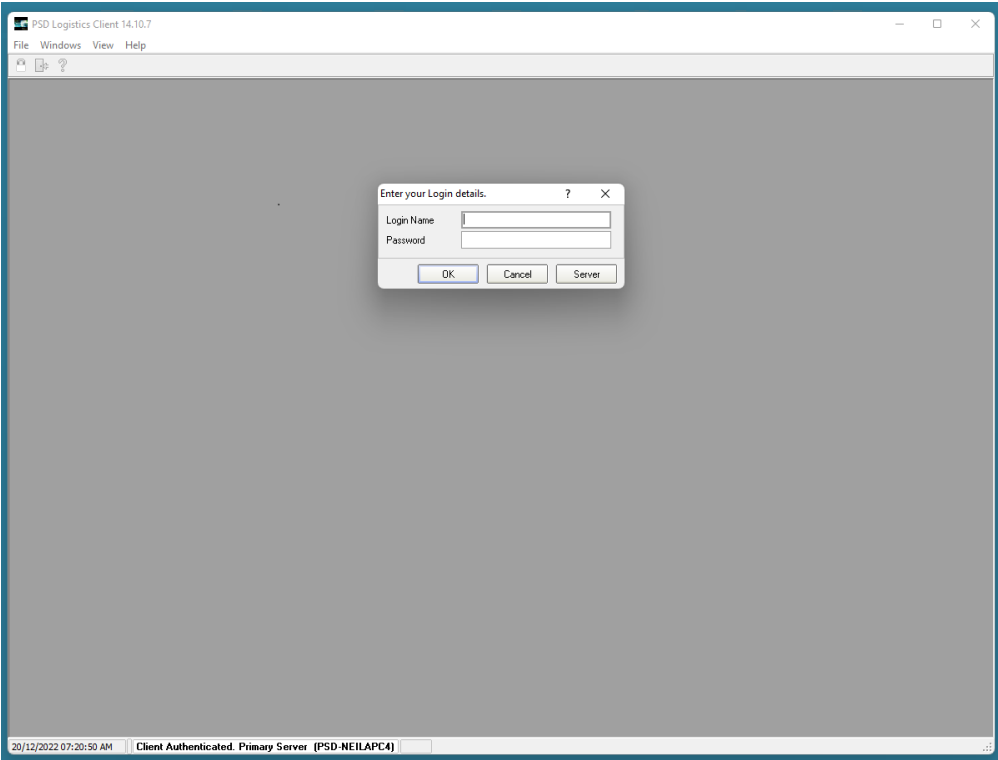

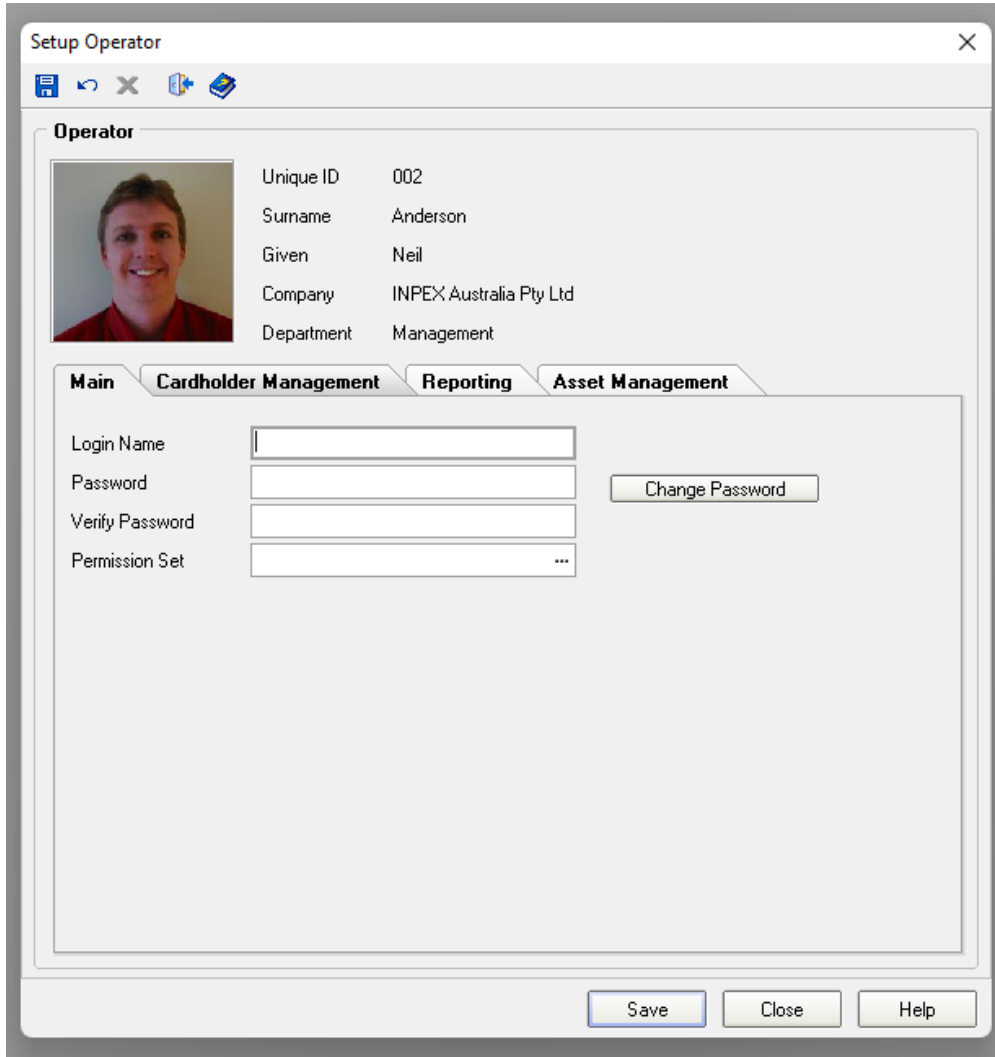


How To Create A New Operator In PSD Logistics

Last Updated 20/12/2022

Solution

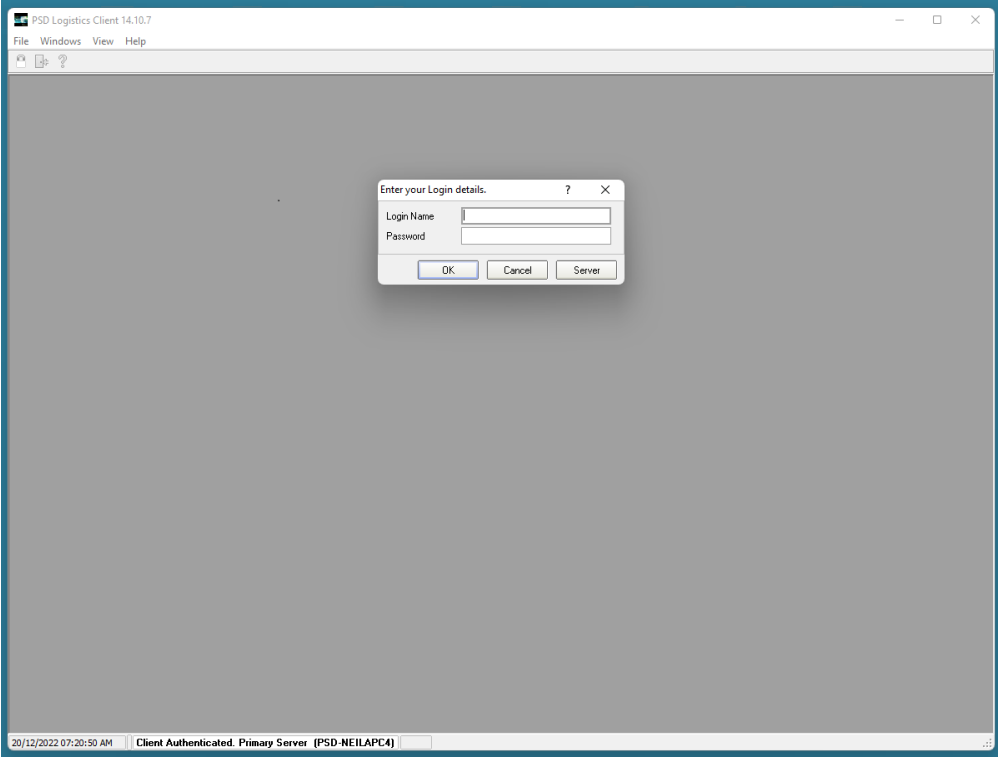

Step	Action
1	<p>Open a PSD Logistics Client by running PSDLogisticsClient.exe using “Run As Administrator”.</p> <p>The default folder for this application is C:\Program Files (x86)\PSDLogistics\Client\.</p> 
2	<p>Click the hammer icon, or select “Admin” -> “Logon As Administrator” to log in as a PSD Logistics administrator. If these options are not available, you do not have sufficient permissions to perform this operation. If this is the case, contact your PSD Logistics administrator.</p> 

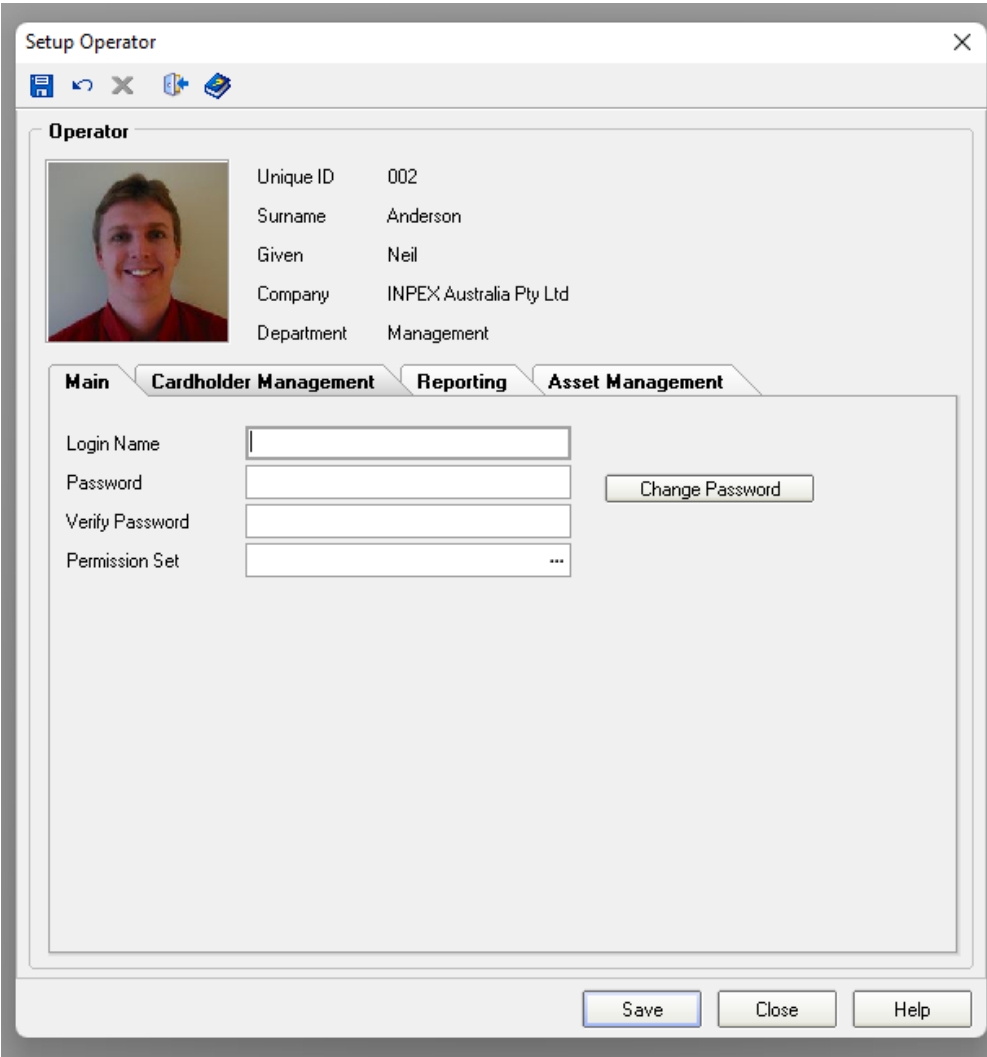
Step	Action
3	<p>Select "Setup" -> "Operators" -> "Set Up Operators"</p> 
4	Search for the person you want to be configured to be an operator and double click on their name.
5	Assign the person a Login Name, Password and Permission Set.
6	Select "Save" and "Close".

Question

How do we remove an operator from being able to use PSD Logistics?

Solution

Step	Action
1	<p>Open a PSD Logistics Client by running PSDLogisticsClient.exe using “Run As Administrator”.</p> <p>The default folder for this application is C:\Program Files (x86)\PSDLogistics\Client\.</p> 
2	<p>Click the hammer icon, or select “Admin” -> “Logon As Administrator” to log in as a PSD Logistics administrator. If these options are not available, you do not have sufficient permissions to perform this operation. If this is the case, contact your PSD Logistics administrator.</p> 

Step	Action
3	<p>Select "Setup" -> "Operators" -> "Configured Operators"</p> 
4	Search for the person you want to be configured to be an operator and double click on their name.
5	Click the Delete tool button to delete the operator account.
6	Select "Close".